

CLARKSBURG RIDGE HOMEOWNERS ASSOCIATION  
APPLICATION FOR ARCHITECTURAL CHANGE

TO:

**ABARIS REALTY, INC.**  
**7811 Montrose Road,**  
**Suite 110**  
**Potomac, MD 20854**

FROM: \_\_\_\_\_  
Address: \_\_\_\_\_

Phone: Home: \_\_\_\_\_  
Work: \_\_\_\_\_

\_\_\_\_\_

Directions: (Please print or type) (To speed up process this must be completed)

Please use area below to briefly describe all proposed improvements, alterations, or changes to your r lot or home. This must be attached: sketches, drawings, clippings, pictures, catalog illustrations, and other data. Must show location of item on your property on a copy of a survey plat.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signatures:

Consent of at least four (4) property owners who are most affected because they are adjacent and/or have a view of your change is generally required. Should one of your neighbors disapprove please so indicate with the reason for their disapproval noted in the comments section. Their signatures indicate an awareness of your intent and do not constitute or indicate approval or disapproval by the committee.

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Lot: \_\_\_\_\_  
Signature: \_\_\_\_\_

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Lot: \_\_\_\_\_  
Signature: \_\_\_\_\_

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Lot: \_\_\_\_\_  
Signature: \_\_\_\_\_

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Lot: \_\_\_\_\_  
Signature: \_\_\_\_\_

**Owner's Acknowledgments:**

I understand ...

1. ...that nothing herein contained shall be construed to represent that alterations to land or buildings in accordance with these plans shall not violate any of the provisions of building and zoning codes of the county to which the above property is subject. Further, nothing herein contained shall be construed as a waiver of modification of any said construction.
2. ...that no work on this request shall commence until written approval of the Architectural Control Committee has been received by me .
3. ...that any construction or exterior alteration undertaken by me or in my behalf before approval of this application is not allowed; that, if alterations are made, I may be required to return the property to its former condition at my own expense if this application is disapproved wholly or in part; and, that I may be required to pay all legal expenses incurred.
4. ...that any approval is contingent upon construction or alteration being completed in a workmanlike manner.
5. ...that members of the Architectural Control Committee are permitted to make a routine inspection.
6. ...that a copy of this application will be returned to me after review of the Architectural Control Committee.
7. ...that there are architectural requirements covered by the Covenants and a review board process as established by the Board of Directors.
8. ...that the alteration authority granted by this application will be revoked automatically if the alterations requested have not commenced within 180 days of the approved date of this application and/or completed by any date specified by the Committee.
9. ...that all proposed improvements must meet county codes. My signature indicates that these standards are met to the best of my knowledge. I understand that application for all required building permit(s) are my responsibility.
10. ...that any variation from the original application must be resubmitted for approval.

Owner I Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Co-owner I Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**REMINDER: Attachments that must be enclosed with the ACC Application in order to speed up the process or the application will have sent back to you.**

- (1) Either a photo, catalog illustrations, drawing, or picture, e t c .
- (2) Copy of survey (plat map) marked with change being requested.
- (3) A completed application including signatures and a full description of the ~~days~~ or what is being built.

**FOR COMMITTEE USE ONLY:**

Approved: \_\_\_\_\_

Disapproved: \_\_\_\_\_

Date Received: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Comments: \_\_\_\_\_

Developer: \_\_\_\_\_

Date: \_\_\_\_\_