

**CLARKSBURG RIDGE HOA
BOARD OF DIRECTORS MEETING
AUGUST 10, 2017**

MINUTES

Board Members in Attendance:

Melissa King

Ed Montalvo

Christopher Castellano

Shireen Ambush, Abaris Realty

The Board meeting was called to order at 7:05 p.m.

BOARD MEMBER RESIGNATION:

The Board voted unanimously to accept the resignation from Andy Petti due to the fact that he has moved out of the community. The Board voted unanimously to appoint Melissa King as the President of the HOA until the 2018 Annual Meeting.

HOMEOWNER COMMENTS:

None

MINUTES:

The Board reviewed the minutes of the May 11, 2017 Board meeting. A motion was made to accept the minutes as written. The motion was seconded and carried unanimously.

MANAGEMENT REPORT:

The Board reviewed letters sent by management to every non-resident owner requesting a copy of the rental lease and HOA Lease Addendum for their rental unit. The Board agreed that those owners who do not comply with this requirement will be sent hearing letters requiring their attendance at a hearing before the Board at the next meeting.

The Board reviewed the executed towing contract with CCS Towing and voted unanimously to add 4 additional violations that the towing contractor is authorized to enforce.

The Board discussed the retaining wall repairs and agreed that a final inspection of the work will be scheduled upon completion before release of payment.

OLD/NEW BUSINESS:

The Board discussed the on-site meeting with AW Landscapes and their landscape designer for the Ridgetop Park re-landscape project. The Board agreed to request the full plan to include all items discussed at the meeting today. The plan may have to be implemented in phases due to budgetary constraints. The Board will revisit this after receiving the revised plan and cost estimate.

The Board members requested that management provide them with the email link to the CCOC Board Member training.

The Board discussed the fact that residents are blatantly ignoring the No Parking signs installed by the County by continuing to park along the roadways. The Board agreed to hire the services of T Cooper Security to patrol the community and for their Police Officers to issue \$250 fines for any vehicles parked in the No Parking areas for a period of 1 week.

There being no further business, the Board meeting was adjourned at 8:11 p.m.