

CLARKSBURG RIDGE HOA
BOARD OF DIRECTORS MEETING
FEBRUARY 8, 2018

MINUTES

Board Members in Attendance:

Melissa King

Ed Montalvo

Christopher Castellano

Valli Sivasailam

Shireen Ambush, Abaris Realty

1 Homeowner

The Board meeting was called to order at 7:05 p.m.

HOMEOWNER COMMENTS:

None

MINUTES:

The Board reviewed the minutes of the December 14, 2017 Board meeting. A motion was made to accept the minutes as written. The motion was seconded and carried unanimously.

MANAGEMENT REPORT:

The Board discussed this year's ACC inspection process and agreed to hold a pre-inspection meeting with Abaris Realty's Inspections Department to go over the criteria for this year's inspection. Special attention should be paid to brick/mortar front stoops and leak walkways as well as rear fences in need of maintenance.

The Board voted unanimously to execute a Collection Resolution for the collection of delinquent HOA fees owed by the owner of 23448 Tailor Shop Place.

The Board reviewed a request from the owner of 13222 Dutrow Drive for a waiver of a late fee from the account. The Board voted unanimously to waive the late fee as a one-time only consideration provided that the homeowner agrees to sign up for our free auto-debit program that will ensure all future payments are received on time.

OLD/NEW BUSINESS:

The Board voted unanimously to terminate the existing towing contract with CCS Towing and execute a new contract with Henry's Wrecker Service.

There being no further business, the Board meeting was adjourned at 7:48 p.m.