

CLARKSBURG RIDGE HOA
BOARD OF DIRECTORS MEETING
APRIL 12, 2018

MINUTES

Board Members in Attendance:

Melissa King

Ed Montalvo

Christopher Castellano

Valli Sivasailam

Henry Leung, Abaris Realty

1 Homeowner

The Board meeting was called to order at 7:03 p.m.

HOMEOWNER COMMENTS:

None

MINUTES:

The Board reviewed the minutes of the February 8, 2018 Board meeting. A motion was made to accept the minutes as written. The motion was seconded and carried unanimously.

MANAGEMENT REPORT:

Notices were sent to all homeowners announcing the Annual Meeting and Board elections; however due to a lack of quorum, the meeting could not be held. Notice will be sent to all homeowners announcing a Subsequent Annual Meeting to be held at the next regularly scheduled Board meeting in June. Pursuant to Maryland law, the quorum requirement is waived and those homeowners who attend the Subsequent Annual Meeting in person or by proxy will automatically constitute a quorum.

The Board reviewed correspondence from a resident regarding dog waste on the grounds of the community. The Board agreed that a notice should be sent to all residents regarding this matter.

The Board discussed a report from a resident that a BB gun hole was found in one of the first floor windows of the home. The Board agreed to send out a notice to all homeowners alerting them of this incident and asking them to be on the look-out for suspicious persons or activity.

OLD/NEW BUSINESS:

The Board directed management to notify the owners of 13103 Tannery Ridge Drive of a missing section of capping on the exterior trim of their home which needs to be replaced as well as their responsibility to pick up after their dog's waste.

The Board directed management to notify the owners of 23402 Tailor Shop Place that the conversion of their garage to a home office space is a violation of the HOA Declaration. No response has been received.

There being no further business, the Board meeting was adjourned at 8:08 p.m. The next meeting will be held on June 14, 2018.